



## Board of Directors Expectations and Commitments

As a member of the Board of Directors of United Way Bay Area, I am committed to the success of the vision, mission, and goals of the organization. My responsibilities include each of the following ways I can further enhance UWBA's impact and effectiveness:

1. **Meeting Participation:** The Board of UWBA meets six times per year. A list of the meeting dates and times will be given in advance of each calendar year. Board members are expected to attend and fully engage during all regularly scheduled meetings. Each Board Member will miss no more than 50% of the meetings over a two-year period, unless excused by Chair.
2. **Length of Term.** Each Member will be elected for a term of three (3) years and until a successor Director has been elected and qualified. No Director will hold office for more than nine (9) consecutive years.
3. **Time Commitment Required:** The Board of Directors meets every other month for 1.5 to 2 hours. Board members are expected to attend organization events and an annual strategy retreat and to participate actively in at least one committee.
4. **Annual Meeting with the CEO:** Each Board member will commit to being available to meet, in person or by phone, with the CEO annually. These meetings will provide an opportunity for each Board Member to touch base with the CEO about UWBA activities and provide feedback and guidance to the CEO outside of regularly scheduled Board Meetings
5. **Fiduciary Responsibility:** A key element of any Board is to ensure the fiscal health of the organization. Each Board Member will review reports from the Finance Committee in order to monitor UWBA budget and annual audit to ensure the fiscal integrity of the organization.
6. **Driving the Vision and Mission.** UWBA Board members will support UWBA's mission and vision, and advocate within their spheres of influence to the commitment, resources, and involvement needed to achieve big and lasting impact on our community's most pressing issues, with a focus on ending the cycle of poverty.
7. **Committed to Anti-Racism.** UWBA Board members should be personally committed to combatting racism and ongoing education on anti-racism and how it pertains to UWBA mission, organization, leadership and work.
8. **Act in Best Interest of UWBA.** A Director will serve in good faith, in a manner such Director believes to be in the best interest of the Organization and with such care, including reasonable inquiry, as an ordinarily prudent person in a like situation would use under similar circumstances
9. **Personal Fundraising Expectation:** At UWBA, we strive for 100% Board member financial participation. Board Directors are encouraged to make an annual financial contribution to the organization that is personally meaningful and one that is based on the member's capacity to give. For Board members, Tocqueville Society membership is highly encouraged for those who are able to donate at that level. Multi-year commitments of any level are appreciated along with the willingness to mentor and guide our staff when requested.
10. **Organizational Fundraising Expectation:** Board Members who are part of an organization or corporation will be asked to strategize with the CEO or Chief Advancement Officer on how to ask for support from their organization. Alternatively or additionally, Board members may help recruit other members and sponsors or be asked to support fundraising efforts.

To further UWBA's mission and impact, I acknowledge and agree to these responsibilities.

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Signature

Date