



Sample Language for Your Use
Donor Advised Fund Grant Recommendation

Dear _____,

I would like to request a grant from my Donor-Advised Fund to support the mission of United Way Bay Area.

Please issue a grant in the amount of \$_____ payable to United Way Bay Area.

Please mail the grant check directly to United Way Bay Area at:

United Way Bay Area

550 Kearny Street, Suite 510

San Francisco, CA 94108

EIN: 94-1312348

Please include my name and address with the grant so United Way Bay Area can acknowledge my gift.

If you require additional information, please contact me at

phone number _____

email address _____

Thank you.